



BRIEF FORM

Please Fill-up this form and return to us by:

FAX - +9714 333 9779

E-MAIL: onlinecentre@onlinestand.ae

A. COMPANY DETAILS			
Company Name		Contact Person	
Business Activity		Designation	
Office Contact No.		Mobile No.	

B. EVENT		Name of the Event	
Date		Venue	

C. STAND REQUIREMENTS			Stand Size (LxW)		
Space Only	<input type="checkbox"/>	Double-Decker	<input type="checkbox"/>	Shell Sceme	<input type="checkbox"/>
How many Open Sides?	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> ISLAND STAND	

Please attach floor plan of booking space with together with this form

STAND ELEMENTS (Please Check if Required)	YES	NO	REMARKS
1. RECEPTION COUNTER/S	<input type="checkbox"/>	<input type="checkbox"/>	
2. MEETING ROOM/S	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> PRIVATE <input type="checkbox"/> SEMI-PRIVATE <input type="checkbox"/> OPEN
3. SEATING AREA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SOFAS AND COFFEE TABLES <input type="checkbox"/> BAR TABLES AND STOOLS
4. STORAGE ROOM WITH PANTRY ?	<input type="checkbox"/>	<input type="checkbox"/>	
5. WORKSTATIONS	<input type="checkbox"/>	<input type="checkbox"/>	How many?
6. DISPLAY UNITS	<input type="checkbox"/>	<input type="checkbox"/>	
a. What are the items to be displayed?			
b. How many items?			
c. Do you need the items to be:			
In Shelves (Open)?	<input type="checkbox"/>		
In Shelves (Enclosed with Glass)?	<input type="checkbox"/>		
On a Podium ?	<input type="checkbox"/>		

7. AUDIO-VISUAL SYSTEMS	YES	NO	QUANTITY	SIZE	REMARKS
a. PLASMA SCREEN/S	<input type="checkbox"/>	<input type="checkbox"/>			
b. LAPTOP/S	<input type="checkbox"/>	<input type="checkbox"/>			
c. SPEAKER/S	<input type="checkbox"/>	<input type="checkbox"/>			
d. PROJECTORS	<input type="checkbox"/>	<input type="checkbox"/>			

8. GRAPHICS TO BE DISPLAYED (please let us know how many artworks are you expecting from the stand)

	SIZE (L X W)	QUANTITY	Remarks
1			
2			
3			
4			

9. DESIGN CHARACTER (Please briefly discuss to us the Character that you are expecting for your Stand Design, e.g. Modern or Traditional, Colors, etc. This may help us to achieve the design that you are looking for.)

Note: If you have an image of your previous stand, you may submit it together with this form.
If there is any stand design that you may want us to refer, please send us an image.

10. STAND BUDGET

Additional Information

For further queries, you may contact us at **+971 4 333 999 7** or **+971 50 702 0191**

You may visit our website at **www.onlinestand.ae**